

CT HMIS 
Measuring Success

The CT HMIS Project

2022 Data Standards Review



Provided by:

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During the Webinar

- Please take a moment to familiarize yourself with the features in Zoom.
- All attendees will be muted.
- You will use the Q & A feature to ask questions
- This session will be recorded and posted on our video site <https://nutmegit.com/videos> accessible via cthmis.com > Get Support > Support Videos

For HDCs

Project Descriptor Data Elements - Organization / Provider / Project Changes

2.06 Funding Sources

HMIS Project Descriptor Data Element (PDDE)

- **Change summary:** Four new Funding Sources will be added to the system.
- **CaseWorthy changes:**
 - HUD CoC: Joint Component RRH/PSH (Component ID 49)
 - HUD: HOME (Component ID 50)
 - HUD: HOME (ARP) (Component ID 51)
 - HUD: PIH (Emergency Housing Voucher) (Component ID 52)

For All Users

UNIVERSAL DATA ELEMENTS

3.04 Race

- **Change summary:** Race labels revised.
- **CaseWorthy changes:** Client Demographics
 - **3.04 Race** – List item labels will be revised to:
 - American Indian, Alaska Native, **or Indigenous (added Indigenous)**
 - Asian or **Asian American (added Asian American)**
 - Black, African American, **or African (added African)**
 - Native Hawaiian or Pacific Islander (**removed other**)
- **"Back-entry" requirements:** None

Select Multi Select Options ✕

- American Indian, Alaska Native, or Indigenous
- Asian or Asian American
- Black, African American or African
- Native Hawaiian or Pacific Islander
- White
- Client Doesn't Know
- Client Refused
- Data Not Collected

3.05 Ethnicity

- **Change summary:** Ethnicity labels revised.
- **CaseWorthy changes:** Client Demographics
 - **3.05 Ethnicity** – List item labels will be revised to:
 - Non-Hispanic/Latin(a)(o)(x)
 - Hispanic/Latin(a)(o)(x)
- **"Back-entry" requirements:** None

Ethnicity *

Ethnicity *
▼

–Nothing–

Non-Hispanic/Non-Latin(a)(o)(x)

Hispanic or Latin(a)(o)(x)

Client Doesn't Know

Client Refused

Data Not Collected

3.06 Gender - Multi-Response Field

- **Change summary:** Modified response options and changed collection logic – *multiple response selections are permitted for this element.*
- **CaseWorthy changes:** Client Demographics
 - **A gender that is not singularly 'Female' or 'Male' (e.g., non-binary, genderfluid, agender, culturally specific gender)** - Clients who live or identify as a gender other than female, a gender other than male, a gender outside the binary, no gender, more than one gender, a culturally specific gender, or a gender that changes over time.
 - **Transgender** - Clients who live or identify with a transgender history, experience, or identity.

Gender * Choose Options...

- Male
- Female
- Transgender
- Questioning
- A gender that is not singularly 'Female' or 'Male'
- Client Doesn't Know

Add Selected Cancel

Gender * Choose Options...

- Female
- Transgender
- Questioning

3.06 Gender - Multi-Response Field

- **CaseWorthy changes:** Client Demographics
 - **Questioning** - Clients who may be unsure, may be exploring, or may not relate to or identify with a gender identity at this time.
 - Note that **“Client doesn’t Know”** is different than **“Questioning”**. **“Questioning”** is about exploring one’s gender identity.
 - **“Client doesn’t Know”** should only be selected when a client does not know their gender from the five options available.
 - **‘Questioning’** may be used in conjunction with any other response to this field *except* **'Client doesn't know,' 'Client refused,' and 'Data not collected.'**
 - **DK/REF/DNC** - will gray out other choices
 - New table **ClientGender** table will contain the data
- **"Back-entry" requirements:** None

**Program-Specific Data
Elements aka *Common Data
Elements***

4.09 Mental Health Disorder and 4.10 Substance Use Disorder

- **Change summary:** Revised Mental Health Problem to Mental Health Disorder and revised Substance Abuse to Substance Use Disorder throughout.
- **CaseWorthy changes:** HUD Program Assessment
 - **4.09 Mental Health Disorder** – The field label was updated from Mental Health Problem to Mental Health Disorder
 - **4.10 Substance Use Disorder** – The field label was updated from Substance Abuse to Substance Use Disorder. List item labels were updated from Alcohol Abuse and Substance Abuse to Alcohol Use Disorder and Substance Use Disorder.
- **"Back-entry" requirements:** None

Mental Health Disorder ★	Client doesn't know
Developmental Disability ★	--Nothing--
Chronic Health Condition ★	No
	Yes
HIV / AIDS ★	Client doesn't know
	Client refused
	Data Not Collected
Physical Disability ★	yes

Substance Use Disorder ★	No
Mental Health Disorder ★	--Nothing--
Developmental Disability ★	No
Chronic Health Condition ★	Alcohol Use Disorder
	Drug Use Disorder
	Both Alcohol and Drug Use Disorders
HIV / AIDS ★	Client Doesn't Know

4.20 Coordinated Entry - Event

- **Change summary:** Added 3 new options/updated form rules in CW to display referral result field.
- **CaseWorthy changes:** New list options were added to the Event Type list:
 - **Referral to Emergency assistance/flex fund/furniture assistance.**
 - **Referral to Emergency Housing Voucher (EHV)**
 - **Referral to a Housing Stability Voucher**
- Form rules were updated to display '**Do you have the Referral Result**' and its dependent fields if the Event Type is **Referral to Emergency Housing Voucher** or **Referral to a Housing Stability Voucher**
- **Path to form:** Coordinated Entry Event (Case Management > Case Management > Coordinated Entry Events >Add New)
- **"Back-entry" requirements:** None

The screenshot shows the 'Add Coordinated Entry Event' form. The 'Date of event' is set to 08/17/2021. The 'Program Enrollment' dropdown is empty. The 'Event' dropdown is open, showing a list of service types. The 'Event' label and the dropdown menu are highlighted with red boxes. The service types listed are:

- Referral to RRH project resource opening
- Referral to PSH project resource opening
- Referral to Other PH project/unit/resource opening
- Referral to emergency assistance/flex fund/furniture assistance
- Referral to Emergency Housing Voucher (EHV)
- Referral to a Housing Stability Voucher

Federal Partner Program Data
Elements - **Continuum of Care**
(CoC)

C1 Well Being

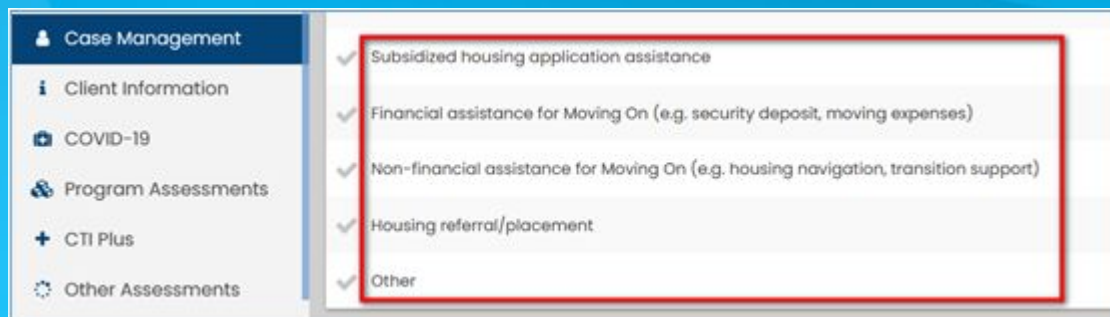
- **Change summary:** A new form element, 'Well Being' will be introduced. It is required to be collected for Heads of Households enrolled in **Permanent Supportive Housing projects funded by HUD: CoC PSH** at Project Start, Annual Assessment and Project Exit.
- **CaseWorthy changes:** HUD Program Assessment
 - 4 new questions have been added for the specified Project Type.
- **"Back-entry" requirements:** None – collect as specified collection points occur for existing clients; no need to back enter.

Well Being

Client perceives their life has value and worth. ★	<input type="text"/>
Client perceives they have support from others who will listen to problems. ★	<input type="text"/>
Client perceives they have a tendency to bounce back after hard times. ★	<input type="text"/>
Client's frequency of feeling nervous, tense, worried, frustrated or afraid. ★	<input type="text"/>

C2 - Moving On Assistance Provided

- **Change summary:** A new data element, 'Moving On Assistance Provided' is required to be collected for heads of households enrolled in **Permanent Supportive Housing project types funded by HUD: CoC Permanent Supportive Housing**
- **CaseWorthy changes:** Services
 - The following services have been assigned to those programs.
 - **Subsidized housing application assistance**
 - **Financial assistance for Moving On (e.g., security deposit, moving expenses)**
 - **Non-financial assistance for Moving On (e.g., housing navigation, transition support)**
 - **Housing referral/placement**
 - **Other**
- **"Back-entry" requirements:** None - collect as of occurrence point.



The screenshot shows a software interface with a sidebar on the left and a main content area on the right. The sidebar has a dark blue header with a person icon and the text 'Case Management'. Below the header are several menu items: 'Client Information' with an information icon, 'COVID-19' with a COVID-19 icon, 'Program Assessments' with a puzzle piece icon, 'CTI Plus' with a plus icon, and 'Other Assessments' with a gear icon. The main content area displays a list of services, each with a checked checkbox on the left and the service name on the right. The list items are: 'Subsidized housing application assistance', 'Financial assistance for Moving On (e.g. security deposit, moving expenses)', 'Non-financial assistance for Moving On (e.g. housing navigation, transition support)', 'Housing referral/placement', and 'Other'. A red rectangular box highlights the entire list of services.

Service	Checked
Subsidized housing application assistance	✓
Financial assistance for Moving On (e.g. security deposit, moving expenses)	✓
Non-financial assistance for Moving On (e.g. housing navigation, transition support)	✓
Housing referral/placement	✓
Other	✓

C3 Youth Education Status

- **Change summary:** A new form element, '**Youth Education Status**' will be introduced. It is required to be collected for Heads of Households enrolled in **Transitional Housing, Permanent Supportive Housing, Services Only, Other or Rapid Re-Housing project types funded by HUD: CoC Youth Homeless Demonstration Program (YHDP)** At Entry and At Exit.
- **CaseWorthy changes:** HUD Program Assessment
 - 3 new questions have been added for the specified Project Types/YHDP Funding Source.
 - **"Back-entry" requirements:** Collect this field for all clients in any YHDP-funded project that are active as of 10/1/2021. Data collected should reflect the Youth's education status as of project start. There is no way to map R5 School Status data to this new data element for those projects that collected R5 at project start. However, this information may be useful to assist with completing C3.

 Education

Current school enrollment and attendance ★

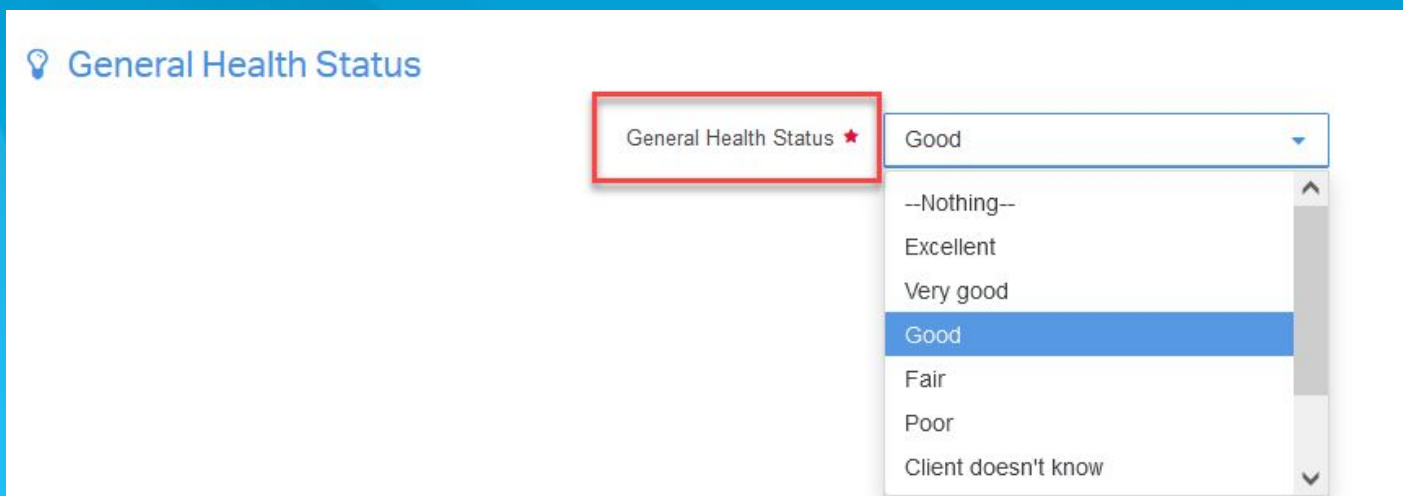
Most recent educational status ★

Current educational status ★

Federal Partner Program Data
Elements - **Runaway Homeless
Youth (RHY)**

R7 General Health Status

- **Change summary:** Updated Funder/Program Component to include HUD: CoC – Permanent Supportive Housing
- **CaseWorthy changes:** HUD Program Assessment
 - Rules were updated to make the field **General Health Status** visible and **required Heads of Households and Adults enrolled in projects funded by HUD: CoC Permanent Supportive Housing** at Project Start and Project Exit.
- **"Back-entry" requirements:** None



The screenshot shows a web form with a header "General Health Status" and a dropdown menu. The dropdown menu is open, showing a list of options: "Good", "--Nothing--", "Excellent", "Very good", "Good", "Fair", "Poor", and "Client doesn't know". The "Good" option is highlighted in blue. A red box highlights the "General Health Status" label and the dropdown menu.

General Health Status *

Good

--Nothing--

Excellent

Very good

Good

Fair

Poor

Client doesn't know

R10 Pregnancy Status

- **Change summary:** Data Collected About "Female Head of Household and Female Adults" changed to Data Collected About "Head of Household and Adults"
- **CaseWorthy changes:** HUD Program Assessment
 - Form rules were updated to make the field Pregnancy Status visible and required for all Heads of Households and Adults enrolled in RHY-funded projects regardless of the Gender selected on the Client demographics form.
- **"Back-entry" requirements:** None

Pregnancy Status

Pregnancy Status ★

Yes

Due Date ★



R13 Family Critical Issues

- **Change summary:** Revised Mental Health Disorder and Alcohol or Substance Use Disorder language in response options
- **CaseWorthy changes:** Family Critical Issues
 - Labels revised on the Family Critical Issues Form
- **"Back-entry" requirements:** None

🔍 Young Person's Critical Issues

Issue Description *	Answer *
✓ Unemployment - Family member	No
✓ Mental Health Disorder - Family member	No
✓ Physical Disability - Family member	No
✓ Alcohol or other drug disorder - Family member	No
✓ Insufficient income to support youth - Family member	No
✓ Incarcerated Parent of Youth: One parent/legal guardian is incarcerated	No

Federal Partner Program Data
Elements -
Veterans Administration (VA)

V3 Financial Assistance - SSVF

- **Change summary:** Merged "General housing stability assistance - emergency supplies" AND "General housing stability assistance - other" TO "General housing stability assistance." Added "Food Assistance" response option.
- **CaseWorthy changes:** Services
 - General housing stability assistance - emergency supplies **REMOVED**
 - General housing stability assistance - other **REMOVED**
 - General housing stability assistance - **ADDED**
 - Food Assistance - **ADDED**
 - Re-ordered list
- **"Back-entry" requirements:** None

V7 HP Targeting Criteria - SSVF

- **Change summary:** Fully revised from FY 2020 Version. There are redundancies between this data element and other data collection, including 3.8 Disabling Condition, 4.2 Income and Sources, V1 Veteran's Information, V4 Percent of AMI (SSVF Eligibility), and data related to household composition. Consistency in responses for this data element and others will be used in evaluation of SSVF data quality.
- **CaseWorthy changes:** HUD Program Assessment
 - The following fields were **removed**:
 - **Referred by Coordinated Entry...**
 - **Current household income is \$0**
 - **Sudden and significant decrease in cash income...**
 - **Major change in household composition...**
 - **Any Veteran in household served in Iraq or Afghanistan**
 - **Female Veteran**

V7 HP Targeting Criteria - SSVF (continued)

- **CaseWorthy changes:** HUD Program Assessment
 - The following fields were **added**:
 - **Homeless Prevention Targeting Screener Required**
 - **Client is current leaseholder**
 - **Has head of household ever been a leaseholder**
 - **Incarcerated as adult (any adult in household)**
 - **Discharged from jail or prison with the last six months after incarceration of 90 days or more**
 - **Currently pregnant (any household member)**
 - **Current/Recent resident in area prioritized by the CoC**
- **"Back-entry" requirements:** None

V7 HP Targeting Criteria - SSVF (continued)

- **CaseWorthy changes:** HUD Program Assessment
 - The following fields response options were **updated**:
 - **'Annual household gross income amount' relabeled to 'Current Household Income'** and list options updated to:
 - **\$0 (i.e. not employed, not receiving cash benefits, no other current income)**
 - **1-14 % of Area Median Income (AMI) for household size**
 - **15 – 30 % of AMI for household size**
 - **More than 30 % of AMI for the household size.**
 - A script will update the responses to Current Household Income based on the response to the retired field 'Current household income is \$0'.
 - **History of Literal Homelessness** will now be recorded in AssessHUDProgram.SSVFHomelessHistory. The field will be updated with new response options:
 - **Most recent episode occurred within the last year**
 - **Most recent episode occurred more than one year ago**
 - **None**
 - There is no mapping for this data element in the 2022 standard, as the old version of the element is being retired. This means that active clients will have a blank for this question after October 1.
- **"Back-entry" requirements:** None

V7 HP Targeting Criteria - SSVF (continued)

- **CaseWorthy changes:** HUD Program Assessment
 - The following fields response options were **updated**:
 - **'Rental Evictions within the past 7 years'** will be updated with the following list options:
 - **4 or more prior rental evictions**
 - **2 or more prior rental evictions**
 - **1 prior rental eviction**
 - **No prior rental evictions**
 - A script will update the responses to the new values based on HUD's mapping guidance.
 - **'At least one dependent child under age 6'** will be relabeled to **'Household includes one or more young children (age six or under) or a child who requires significant care.'** A new list will be applied:
 - **No**
 - **Youngest child is under 1 year old**
 - **Youngest child is 1 to 6 years old and/or one or more children (any age) require significant care**
 - A script will update the responses to the new values based on HUD's mapping guidance.
- **"Back-entry" requirements:** None

V7 HP Targeting Criteria - SSVF (continued)

HP Targeting Criteria

Is Homeless Prevention targeting screener required?

Current housing loss expected within...

Current household income

History of literal homelessness (street/shelter/transitional housing)

Head of household is not a current leaseholder.

Head of household never been a leaseholder.

Currently at risk of losing a tenant-based housing subsidy or housing in a subsidized building or unit

Rental Evictions within the Past 7 Years

Criminal record for arson, drug dealing or manufacture, or felony offense against persons or property

Incarcerated as adult (adults in household)

Discharged from jail or prison within the last six months after incarceration of 90 days or more (adults)

Registered sex offender

Head of household with disabling condition (physical health, mental health, substance use) that directly affects ability to secure/maintain housing

Currently Pregnant (any household member)

Single parent with minor child(ren)

Household includes one or more young children (age six or under) or a child who requires significant care.

Household size of 5 or more requiring at least 3 bedrooms (due to age/gender mix)

Household includes one or more members of an overrepresented population in the homelessness system when compared to the general population.

HP applicant total points (integer)

Grantee targeting threshold score (integer)

Federal Partner Program Data
Elements -

**Housing Opportunities for
People with AIDS (HOPWA)**

W3 - Medical Assistance and W6 - Prescribed Antiretroviral New Element - HOPWA

- **Change summary:** W3 - 2 new questions added. W6 - New data element added.
- **CaseWorthy changes:** HUD HOPWA
 - **W3 Medical Assistance:** Two new fields will be added to the form:
 - Receiving Ryan White-funded Medical or Dental Assistance
 - Reason not receiving Ryan White (visible if response to receiving Ryan White is 'No')

Receiving Ryan White-funded Medical or Dental Assistance ★

No

If No for "Receiving Ryan White-funded Medical or Dental Assistance" Reason ★

- **W6 Prescribed Anti-Retroviral:** A new field 'Has the client been prescribed anti-retroviral drugs?' will be added to the form.
- Both elements (**W3 and W6**) are **required to be collected for all clients with HIV/AIDS enrolled in HOPWA-funded projects** At Entry, During and Exit.

Has the client been prescribed anti-retroviral drugs? ★

No

--Nothing--

No

Yes

Client doesn't know

Client refused

Data Not Collected

- **"Back-entry" requirements:** Back data entry is not required. If relevant to a client, a During assessment can be recorded.

W1 - Services Provided – HOPWA and W4 - T-cell (CD4) and Viral Load - HOPWA

- **Change summary:** W1 Substance Abuse Service relabeled and W4 data collected about updated.
- **CaseWorthy changes:** Services
 - **W1 - Services Provided – HOPWA:**
 - The HOPWA service type of “**Substance Abuse**” has been renamed “**Substance use disorder services/treatment**”

✓ Substance Use Disorder	1	0.00	0 Each
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- **CaseWorthy changes:** HOPWA Assessment
 - **W4 T-cell (CD4) and Viral Load**
 - Updated "Data Collected About" to ensure consistency with other HOPWA data elements
 - Required of **All household members with HIV/AIDS**
- **"Back-entry" requirements:** None

COMPLIANCE REPORT UPDATES

APR/CAPER REPORTING NOTE

- **As of October 1, 2021, all APR and CAPER data submitted to Sage must be in the FY 22 format.** This is regardless of the grant year or the original due date of the data. Sage will not accept the FY 20 format of the APR/CAPER.
 - This is applicable to ESG CAPER, CoC APR, and CE APR
- Users will be able to submit reports if the CSVs were already uploaded and attached without re-uploading CSVs.

HMIS CSV Import

- The HMIS CSV Import will be updated to accept the new FY 2022 HMIS CSV Standard. After October 1, all incoming files must be in the FY 2022 HMIS CSV Standard. Old versions of the file will not pass validation.

FY 2022 APR/CAPER SPECIFICATIONS UPDATES

- Added applicability of Q7b to ESG-CAPER. (ESG CAPER now has 40 tables)
- Q8a Removed reference to point in time count in instructions.
- Corrected copy/paste typo in instructions for 13a2-13c2 which referenced 13a1-13c1.
- Q14 – added instruction to use the latest [domestic violence] from the latest project stay for each client where the [information date] <= [report end date].
- 27a Grayed out cells which cannot logically contain data

RHY REPORTING NOTE

- The RHY Reporting Repository will require grantees with terminating grants to upload their RHY CSV in the FY 2020 format by September 30.
- All other RHY grantees with continuing projects will use the FY 2022 version for uploads starting in October.

SSVF REPORTING NOTE

- VA Repository will require FY 2020 Version of the HMIS CSV for uploads up through October 9th.
- VA Repository will require FY 2022 Version of the HMIS CSV for all uploads beginning November 1, 2021.

For All Users

Timeline

Timeline

- **October 1st:** FY2022 CT HMIS & HUD Data Standards Updates Training (Morning 10:00 am - 12:00 pm).
- **October 4th:** The CT HMIS database *will be offline/down from 6AM to 12PM* for upgrades to the user interface and changes to meet the HMIS data standards changes released in 2021.
 - We will alert all users once the system is back up again/changes are live.
- **October 4th:**
 - [CT HMIS/CaseWorthy Upgrade - Open Support Meeting 10/4/21](#) (Half Day - starting once site is live until 4:30 pm)
- **October 5th:**
 - [CT HMIS/CaseWorthy Upgrade - Open Support Meeting 10/5/21](#) (Full Day 9 am - 4:30 pm)
 - The same meeting link will be used for both of the Open Support Meetings on 10/4 and 10/5

Resources

CT HMIS Resources

- Create a ticket in the Nutmeg help desk by emailing hmis@nutmegit.com
- <https://www.cthmis.com/>
- <https://www.cthmis.com/support>
- [CT HMIS Support Videos](#)
- [CT HMIS Knowledge Base \(Quick Guides\)](#)

HUD FY 2022 Resource Links

- [FY 2022 HMIS Data Dictionary - Version 1.2 \(PDF\)](#)
- [FY 2022 HMIS Data Standards Manual - Version 1.2 \(PDF\)](#)
- [Data Entry for FY 2022 Data Standards Update \(PDF\)](#)

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