## Jan 23, 2025 | [CT Data Strategy Board Meeting](https://www.google.com/calendar/event?eid=MjA2ZzZqNDRvdWgyMTFnMDNjZDRhaXUxcjVfMjAyNTAyMjdUMTYwMDAwWiBsYXVyZW5AdGhlaG91c2luZ2NvbGxlY3RpdmUub3Jn)

Attendees: Jim, Amanda, Meredith, Haley, Mollie, Tina, Beau, and Steve

Attached files: [CT Data Strategy Board Notes](https://drive.google.com/open?id=1yZzJL_wC4gIh-IMZg5FiK2vnZlvMq15g2d8BBFoGdKw)

Notes

## **Data System Improvement and Planning**

## Discussed the status of data system improvement requests and the need for a smaller working group to review current requests

## schedule a meeting to facilitate this

## Schedule a data strategic planning session

## early to mid-February, with a preference for the week of February 10th

## 9 to 1 PM time slot on Tuesday, February 11th, at Nutmeg

* + DSB Meeting Cadence

## monthly schedule, but with the possibility of more frequent meetings if necessary

## need for ad hoc meetings to maintain momentum and avoid losing track of important issues.

## **Data Strategy Board Application & Process**

## need to fill additional seats as per the charter

## decided to make certain fields, such as contact information, role, and experience, mandatory

## optional inclusion of demographic information and lived experience

## add a question about familiarity with CT HMIS

## review as applications come in rather than waiting for a set period

## set an initial deadline for applications and opening it up for a rolling period if there were still seats available

## share the information in their CT Digest and CCEH Newsletter, and Suzanne offered to distribute it via the vast email list

## discussed the need to clarify which seats were open for applications

## **Group Committee Composition and Representation**

## representatives from Housing and Homeless Providers, CT BOS, and ODFC should be included

## Amanda and Suzanne suggested they could represent these groups

## Haley and Mollie were also considered for representation

## Lauren could fit into the ODFC group

## rework the application process to include a question about the region the applicant is joining from, to ensure better representation across the state

## current DSB members agreed to complete their parts of the application before opening it up to others

* + discussion re: number of official seats and the roles of non-voting members. agreed that additional people could be included in meetings as necessary, but only official members would be counted for approvals and decisions

## **Addressing Unsheltered Enrollments**

## discussed the challenges of capturing data on unsheltered individuals/households and the difficulties in verifying

## acknowledged that New Haven's reported count of 100 unsheltered individuals not included in the BNL was likely due to capacity issues

## agreed to facilitate a meeting with New Haven to discuss potential solutions to reduce barriers to enrollment

## considered the possibility of auto-generating enrollments for unsheltered individuals who have a 2-1-1 or can be enrolled through HMIS

## considered the use of an outreach app to improve data accuracy and the potential for homeless individuals to provide their own data via smartphones

Action items

## Haley to coordinate with Amber regarding the status of the 7 subcommittees focused on data metrics from the CT CAN End Homelessness group.

## Amanda to send Haley the link with information about the 7 subcommittees.

## Haley to organize a meeting with New Haven outreach leadership, Mollie, CCEH, Nutmeg, and Beau to discuss the discrepancy in unsheltered numbers.

## Meredith to send out the invite for the February 11th strategic planning meeting.

## All members to review the data dashboards before the February 11th meeting.

## Dan to provide quantifiable information on the major findings from the report within a week.

## All current board members to fill out the application form for record-keeping purposes.

## Meredith and Lauren to finalize which seats they will fill on the board.

## Amanda to work with Suzanne and CT BOS to determine which seat she will fill.

## Meredith and Lauren to update the application form with the open seat positions and revise the question about regions.

## All members to send additional agenda items for the February 11th meeting to Meredith and Lauren.