## Jun 26, 2025 | [CT Data Strategy Board Meeting](https://www.google.com/calendar/event?eid=MjA2ZzZqNDRvdWgyMTFnMDNjZDRhaXUxcjVfMjAyNTA2MjZUMTUwMDAwWiBsYXVyZW5AdGhlaG91c2luZ2NvbGxlY3RpdmUub3Jn)

Attendees: DiLella, Steve Lauren Sheehan Suzanne Wagner Jim Bombaci Tina Cormier John Merz Maria Satterwhite nadine.malone@journeyhomect.org Minervino, Alice Meredith Clay Machado, Mollie Amanda Gordon John Lawlor

Attached files: [CT Data Strategy Board Notes](https://drive.google.com/open?id=1yZzJL_wC4gIh-IMZg5FiK2vnZlvMq15g2d8BBFoGdKw)

Notes

* Introductions and Welcome to new members
* Ops/Admin:
	+ Review and approval of May's Meeting Minutes - motion to approve Amanda, seconded Alice, John, Maria and Nadine abstained, all in favor.
	+ Financials Review
	+ Meeting administration and voting
		- Clarified open seats and aligning Lauren’s seat to allow for any other interested party to fill either backbone or ODFC vacancy
		- Open/closed meetings - members are meant to represent specific constituents; subgroups could include other community members
			* Ensure transparency and communication methods are clear, who local point of contacts are, and minutes are available in lieu of this meeting being for informational purposes
* Updates/Standing Meeting Items:
	+ Transition Planning (hiring and lead change)
		- CT HMIS Director position has been filled by Jackie Gardner, beginning July 7th, 2025
		- Working closely with Phil/HUD Hartford re: transferring CoC HMIS grants to ACT
		- Working closely with CCEH and Nutmeg re: contract updates
	+ MOU between CoCs and ACT
		- Subgroup formed with support from Lauren Pareti to draft updated MOU, will be executed
		- Standardized agreement between both CoCs and ACT
	+ Enhancement Requests (BHCare Pet Report)
		- Tina circulated final report for all completed enhancement requests, exhausting all funding available through 06/30/2025
		- DSB needs to decide how to handle incoming enhancement requests and prioritizing 2025-2026 funding allotment
		- $25-30k allocated annually, but will need to be revisited
		- Need to prioritize mechanism for providers/partners to access any data elements collected in the system, and also develop approach to respond to incoming requests concurrently
	+ CT HMIS ROI
	+ CT HMIS MOA with providers
* Strategic Discussions:
	+ Recruitment: revisiting current slate - see above re: meeting admin and voting
	+ Communication with CoCs/CANs/Providers - standing agenda item at both CoCs, minutes posted on CT HMIS website
	+ Smartsheet update
	+ Priorities Review

Action items

* Create a list of members and representation available at next meeting
* End each meeting with clear priority talking points for CoCs/communications externally
* Lauren to schedule ad hoc subgroup re: enhancement requests - Maria, John, Jackie, Lauren, Amanda, Jim