## Jun 26, 2025 | [CT Data Strategy Board Meeting](https://www.google.com/calendar/event?eid=MjA2ZzZqNDRvdWgyMTFnMDNjZDRhaXUxcjVfMjAyNTA2MjZUMTUwMDAwWiBsYXVyZW5AdGhlaG91c2luZ2NvbGxlY3RpdmUub3Jn)

Attendees: [DiLella, Steve](mailto:steve.dilella@ct.gov) [Lauren Sheehan](mailto:lauren@thehousingcollective.org) [Suzanne Wagner](mailto:swagner@housinginnovations.us) [Jim Bombaci](mailto:jim@nutmegit.com) [Tina Cormier](mailto:tina@nutmegit.com) [John Merz](mailto:jmerz@act-ct.org) [Maria Satterwhite](mailto:msatterwhite@homesforthebrave.org) [nadine.malone@journeyhomect.org](mailto:nadine.malone@journeyhomect.org) [Minervino, Alice](mailto:alice.minervino@ct.gov) [Meredith Clay](mailto:mclay@newreach.org) [Machado, Mollie](mailto:mollie.machado@ct.gov) [Amanda Gordon](mailto:agordon@mercyhousingct.org) [John Lawlor](mailto:jlawlor@theconnectioninc.org)

Attached files: [CT Data Strategy Board Notes](https://drive.google.com/open?id=1yZzJL_wC4gIh-IMZg5FiK2vnZlvMq15g2d8BBFoGdKw)

Notes

* Introductions and Welcome to new members
* Ops/Admin:
  + Review and approval of May's Meeting Minutes - motion to approve Amanda, seconded Alice, John, Maria and Nadine abstained, all in favor.
  + Financials Review
  + Meeting administration and voting
    - Clarified open seats and aligning Lauren’s seat to allow for any other interested party to fill either backbone or ODFC vacancy
    - Open/closed meetings - members are meant to represent specific constituents; subgroups could include other community members
      * Ensure transparency and communication methods are clear, who local point of contacts are, and minutes are available in lieu of this meeting being for informational purposes
* Updates/Standing Meeting Items:
  + Transition Planning (hiring and lead change)
    - CT HMIS Director position has been filled by Jackie Gardner, beginning July 7th, 2025
    - Working closely with Phil/HUD Hartford re: transferring CoC HMIS grants to ACT
    - Working closely with CCEH and Nutmeg re: contract updates
  + MOU between CoCs and ACT
    - Subgroup formed with support from Lauren Pareti to draft updated MOU, will be executed
    - Standardized agreement between both CoCs and ACT
  + Enhancement Requests (BHCare Pet Report)
    - Tina circulated final report for all completed enhancement requests, exhausting all funding available through 06/30/2025
    - DSB needs to decide how to handle incoming enhancement requests and prioritizing 2025-2026 funding allotment
    - $25-30k allocated annually, but will need to be revisited
    - Need to prioritize mechanism for providers/partners to access any data elements collected in the system, and also develop approach to respond to incoming requests concurrently
  + CT HMIS ROI
  + CT HMIS MOA with providers
* Strategic Discussions:
  + Recruitment: revisiting current slate - see above re: meeting admin and voting
  + Communication with CoCs/CANs/Providers - standing agenda item at both CoCs, minutes posted on CT HMIS website
  + Smartsheet update
  + Priorities Review

Action items

* Create a list of members and representation available at next meeting
* End each meeting with clear priority talking points for CoCs/communications externally
* Lauren to schedule ad hoc subgroup re: enhancement requests - Maria, John, Jackie, Lauren, Amanda, Jim