**CT HMIS Street Outreach Individual Intake Form**

***Instructions: The System Entry Intake is completed if a household cannot be diverted from homelessness and needs to access services in the homeless system. The interviewer should have access to the information captured during the Diversion Screening (if it was conducted) as well as shelter stay history from HMIS (if there is a shelter history). The Intake assesses basic needs and captures HMIS required data elements for program entries. The interviewer should just confirm and update it as needed.***

**Project Start Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Applicant (Head of Household) Information:**

**First Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Last Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Middle Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Suffix**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name Data Quality:** ◻ Full Name Reported ◻ Partial, Street Name, or Code Name reported ◻ Client Doesn't Know ◻ Client prefers not to answer

**Date of Birth:** \_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_ ◻ Full DOB Reported ◻ Approximate or Partial DOB Reported ◻ Client Doesn't Know ◻ Client prefers not to answer

**Social Security Number:** \_\_\_\_\_\_\_\_\_\_-\_\_\_\_\_\_\_\_-\_\_\_\_\_\_\_\_\_\_

◻ Full SSN Reported ◻ Approximate or Partial SSN Reported ◻ Client Doesn't Know ◻ Client prefers not to answer

**Sex**: ◻ Male ◻ Female ◻ Client Doesn’t Know ◻ Client prefers not to answer ◻ Data Not Collected

**Primary Language:** ◻ English ◻ Spanish ◻ French ◻ Portuguese ◻ Other ◻ Client Doesn’t Know If Other, please specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Relationship to HOH:** ◻ Self ◻ Spouse ◻ Child ◻ Step-Child ◻ Grandparent ◻ Guardian ◻ Other Relative ◻ Other Non-Relative ◻ Grandchild

◻ Foster-Child

**Race & Ethnicity**: ◻ White ◻ Black, African American or African ◻ Asian or Asian American ◻ American Indian, Alaska Native, or Indigenous ◻ Native Hawaiian or Pacific Islander ◻ Middle Eastern or North African ◻ Non-Hispanic/Latina/o ◻ Hispanic/Latina/o ◻ Client Doesn’t Know ◻ Client prefers not to answer

**Additional Race and Ethnicity Detail:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Veteran Status:** Have you ever been on active duty in the U.S. Military? ◻ Yes ◻ No ◻ Client doesn’t know ◻ Client prefers not to answer ◻ Data Not Collected

**Cell Phone**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Home Phone**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Work Phone:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Email**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Client Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Disabling Condition**: ◻ No ◻ Yes ◻ Client Doesn't Know ◻ Client prefers not to answer ◻ Data Not Collected

**Type of Residence (Residence Prior to Program entry):**

**HOMELESS SITUATION**

◻ Emergency shelter, including hotel or motel paid for with emergency shelter voucher, Host Home shelter

◻ Place not meant for habitation

◻ Safe Haven

**INSTITUTIONAL SITUATION**

◻ Foster care or foster care group Home

◻ Hospital or other residential non-psychiatric

medical facility

◻ Jail, prison, or juvenile detention facility

◻ Long-term care facility or Nursing Home

◻ Psychiatric Hospital or other psychiatric facility

◻ Substance Abuse treatment facility or detox

center

**TRANSITIONAL HOUSING SITUATION**

◻ Hotel / Motel paid without ES voucher

◻ Staying or living in a family, member’s room, apartment, or house

◻ Staying or living in a family member’s room, apartment, or house

◻ Transitional housing for homeless persons (including youth)

**PERMANENT HOUSING SITUATION**

◻ Rental by client no ongoing housing subsidy

◻ Rental by client, with ongoing housing

Subsidy

**IF *Rental by client, with ongoing housing***

***Subsidy is Checked*, Please select Subsidy from List:**

*◻ GPD TIP housing subsidy*

*◻ VASH housing subsidy*

*◻ RRH or equivalent subsidy*

*◻ HCV voucher (tenant or project based) (not dedicated)*

*◻ Public housing unit*

*◻ Rental by client, with other ongoing housing subsidy*

*◻ Emergency Housing Voucher*

*◻ Family Unification Program Voucher (FUP)*

*◻ Foster Youth to Independence Initiative (FYI)*

*◻ Permanent Supportive Housing*

*◻ Other permanent housing dedicated for formerly homeless persons*

◻ Owned by client, no ongoing housing subsidy

◻ Owned by client, with ongoing housing subsidy

**OTHER**

◻ Client doesn't know

◻ Client prefers not to answer

**Approximate Date Homeless Started: *~3.917 - Record the actual or approximate date this homeless situation began (i.e. the beginning of the continuous period of homelessness on the streets, in emergency shelters, in safe havens, or moving back and forth between those places).***

**Approximate Date Homelessness Started: \_\_\_\_**\_\_\_/\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_

**(Regardless of where they stayed last night) Number of times the client has been on the streets, in ES, or SH in the past three years including today:**

◻ Never in 3 years

◻ One Time

◻ Two Times

◻ Three Times

◻ Four or more times

◻ Client doesn’t know

◻ Client prefers not to answer

◻ Data Not Collected

**Total number of months homeless on the streets, in ES, or SH in the past three years:**

◻ One Month (this time is the first month)

◻ 2

◻ 3

◻ 4

◻ 5

◻ 6

◻ 7

◻ 8

◻ 9

◻ 10

◻ 11

◻ 12

◻ More than 12 Months

◻ Client doesn’t know

◻ Client prefers not to answer

◻ Data Not Collected

**Domestic Violence Survivor?** ◻ No ◻ Yes ◻ Client doesn’t know ◻ Client prefers not to answer ◻ Data Not Collected

**If “YES” When experience occurred?**

◻ Within the past three months

◻ Three to six months ago (excluding six months exactly)

◻ From six months to one year ago (excluding one year exactly)

◻ One year ago, or more

◻ Client doesn’t know

◻ Client prefers not to answer

◻ Data Not Collected

**If “YES” Are you currently fleeing?** ◻ No ◻ Yes ◻ Client doesn’t know ◻ Client prefers not to answer ◻ Data Not Collected

Add **Translation Assistance Needed** ◻ Yes ◻ No ◻ Don't Know ◻ Refused

**If ‘Yes,’ Preferred Language?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Non-Cash Benefit from any source?** ◻ No ◻ Yes ◻ Client doesn’t know ◻ Client prefers not to answer◻ Data Not Collected

*If yes, Non-cash benefit source is required*. **Check those that apply:**

◻ Supplemental Nutrition Assistance Program (SNAP) (Previously known as Food Stamps)

◻ Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)

◻ TANF Child Care Services

◻ TANF Transportation services

◻ Other TANF-funded services

◻ Other Source : Specify if Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Covered by Health Insurance:** ◻ No ◻ Yes ◻ Client doesn’t know ◻ Client prefers not to answer◻ Data Not Collected

**Disabling Conditions**

**Substance Abuse Disorder:** ◻ No ◻ Alcohol Abuse ◻ Drug Abuse ◻ Both Alcohol and Drug Abuse ◻ Client doesn’t know ◻ Client prefers not to answer◻ Data Not Collected *If yes,* expected to be of long-continued and indefinite duration and substantially impairs ability to live independently? ◻ No ◻ Yes ◻ Client doesn’t know

◻ Client prefers not to answer◻ Data Not Collected

**Mental Health Disorder:** ◻ No ◻ Yes ◻ Client doesn’t know ◻ Client prefers not to answer◻ Data Not Collected  
*If yes,* expected to be of long-continued and indefinite duration and substantially impairs ability to live independently? ◻ No ◻ Yes ◻ Client doesn’t know ◻ Client prefers not to answer◻ Data Not Collected

**Developmental Disability:** ◻ No ◻ Yes ◻ Client doesn’t know ◻ Client prefers not to answer◻ Data Not Collected  
**Chronic Health Condition:** ◻ No ◻ Yes ◻ Client doesn’t know ◻ Client prefers not to answer◻ Data Not Collected  
*If yes,* expected to be of long-continued and indefinite duration and substantially impairs ability to live independently? ◻ No ◻ Yes ◻ Client doesn’t know

◻ Client prefers not to answer◻ Data Not Collected

**HIV/AIDS:** ◻ No ◻ Yes ◻ Client doesn’t know ◻ Client prefers not to answer◻ Data Not Collected

**Physical Disability:** ◻ No ◻ Yes ◻ Client doesn’t know ◻ Client prefers not to answer◻ Data Not Collected  
 *If yes,* expected to be of long-continued and indefinite duration and substantially impairs ability to live independently? ◻ Yes ◻ No ◻ Client Doesn’t Know

◻ Client prefers not to answer

**Prior Zip Code (Numbers ONLY):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Is the individual willing to share their current zip code and town?:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Zip Code of Current Location (NUMBERS ONLY):**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**City/Town of current location:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Shared Housing Information:**

*(Shared housing means clients will be on separate leases or living as roommates. Not clients living together as a couple)***:**

**Would the client accept Shared Housing if offered?** ◻ Yes ◻ No

**Health Insurance** (select which applies)**:**

|  |  |
| --- | --- |
| ◻ MEDICAID | ◻ State Health Insurance for Adults |
| ◻ MEDICARE | ◻ Private Pay Health Insurance |
| ◻ State Children’s Health Insurance Program | ◻ Indian Health Services Program |
| ◻ Veteran’s Health Administration (VHA) | ◻ Other |
| ◻ Employer-Provided Health Insurance | If Other, Specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| ◻ Health Insurance obtained through COBRA |  |

**Income received from any source?** ◻ Yes ◻ No ◻ Client doesn’t know ◻ Client prefers not to answer◻ Data Not Collected

|  |  |  |  |
| --- | --- | --- | --- |
| **Income Type** | **Monthly Amount** | **Income Type** | **Monthly Amount** |
| Unemployment Insurance | ◻ N ◻ Y $ | VA Non-Service-Connected Disability Pension | ◻ N ◻ Y $ |
| Earned/Employed Income | ◻ N ◻ Y $ | Pension or Retirement income from a former job | ◻ N ◻ Y $ |
| Supplemental Security Income (SSI) | ◻ N ◻ Y $ | Child Support | ◻ N ◻ Y $ |
| Social Security Disability Insurance (SSDI) | ◻ N ◻ Y $ | Alimony or other spousal support | ◻ N ◻ Y $ |
| VA Service-Connected Disability Compensation | ◻ N ◻ Y $ | Worker’s Compensation | ◻ N ◻ Y $ |
| Private Disability Insurance | ◻ N ◻ Y $ | Other Source  Specify: | ◻ N ◻ Y $ |
| Retirement Income from Social Security | ◻ N ◻ Y $ |  |  |
| General Assistance (GA) | ◻ N ◻ Y $ |  |  |
| Temporary Assistance for Needy Families (TANF) | ◻ N ◻ Y $ | **Client Income Total** | $ |