September 24, 2026
10:30am-12:00pm

CT Data Strategy Board Minutes

Attendance:

Alice Minervino	☐Present	☒Absent	Maria Satterwhite-Porpora	☐Present	☒Absent
Amanda Gordon	☒Present	☐Absent	Meredith Clay	☒Present	☐Absent
Beau Anderson	☐Present	☒Absent	Mollie Machado	☒Present	☐Absent
Brian Roccapriore	☒Present	☐Absent	Nadine Malone	☐Present	☒Absent
Jackie Gardner	☒Present	☐Absent	Ryan Beach	☒Present	☐Absent
Jim Bombaci	☒Present	☐Absent	Stephanie Lazarus	☒Present	☐Absent
John Merz	☐Present	☒Absent	Steve DiLella	☐Present	☒Absent
Lauren Sheehan	☐Present	☒Absent			
Lauren Pareti	☐Present	☒Absent			

Welcome & Introductions: 10:30 — Meredith & Lauren

Review & Acceptance of August Meeting Minutes 10:30-10:35 — Meredith & Lauren

Motion to Approve: Brian
Seconded: Mollie
All approved

Ops/Admin 10:35-10:40 — Jackie Gardner

- Financials/Contract Updates

Will be getting revised financials for next month with full FY 26 numbers and first quarter of this year

Subcommittee Updates

- KPI Subcommittee Update — Jackie Gardner
- Coordinated Entry Workflow Revamp Subcommittee — Brian Roccapriore

Board Vacant Slot Update/Onboarding new members — Meredith Clay

No updates yet for moving Meredith's slot. May need to ask for a vote via email from ODFC.

Board Chairs Term Update — Meredith Clay

2 year anniversary of the Data Strategy Board. One co-chair seat is 2 year, one is 3 year to stagger the chair position vacancy. Terms of members-6 to a 2 year term, 6 to a 3 year term. Need to add the revised charter to the CTHMIS website.

For next meeting, Names/Dates of terms for each member.

Terms reference fiscal year rather than founding year.

HMIS Transition Updates — Jackie Gardner

- CoC Votes
  Both CoCs voted to approve the switch to Clarity by Bitfocus
- TA Request Approved
  Should hear more in the next couple of weeks. Need to ensure we have a concrete ask for support. Will revisit after welcome call.
- Funding
  Waiting for commitment letter from DOH
- Master Service Agreement
  Under review with our board president who is an attorney
- Welcome Call
  Scheduled for 9/29
- Customizations Review Update
  Will be regrouping after the Welcome Call to review custom assessments next
- Communications Update
  Need to get something out to the field soon. Seems to be confusion in the field about what is happening and starting to get emails about

May meet again on 10/8 if needed. Will decide via email after the Welcome Call

CLIP Meeting Update — Jackie Gardner

Lauren S. and Jackie met with CLIP to answer questions about DSB and the HMIS transition. Meeting went well and enforced the need for clear communication about the work of the DSB.

Communications Regarding System Changes — Amanda Gordon

Changes impacting HMIS-should these come to the DSB prior to going to the field to ensure everyone is getting the updates? Central identity roll out had training one week before go live and many users had issues. For other trainings like Coordinated Entry Events, there is a need to have more of the "why" behind the technical piece of the training. Will create a standing agenda item for upcoming system changes.

Data Sharing Requests

- Carelon request processed and active — Jackie Gardner

Communications to CoCs/CANs/Providers — Jackie Gardner

Communication to end users will go out about the conversion

Communication to CoCs around conversion-we will communicate with the field where we need feedback as opposed to what the DSB is informing everyone about.

Meeting Adjourn 11:25